



Sample letter to request a study

District Engineer
U.S. Army Corps of Engineers
Alaska District
Attention: PM-C-PL
P.O. Box 6898
Joint Base Elmendorf-Richardson, AK
99506-0898

Dear Sir:

This is in reference to the Corps of Engineers' Planning Assistance to States Program. We understand that the provisions of Section 22 of the Water Resources Development Act of 1974, as amended, provides authority for the Corps to assist in the preparation of comprehensive plans for the development, utilization, and conservation of water and related resources. The (City of ..., Native Village of..., Borough of...) requests planning assistance from the Alaska District to provide data collection, planning and study services, and to provide recommendations related to

We would like to discuss the availability of information, required schedule, and level of effort required to negotiate a cost-sharing agreement to initiate a Section 22 study.

Please contact (Name, title, phone number) to arrange a further discussion of this request.

Signed: (Name/Title of person and organization request- ing assistance)



US Army Corps of
Engineers
BUILDING STRONG®

Planning Assistance to States Program

Scope and Authority

Section 22 of the Water Resources Development Act (WRDA) of 1974, as amended, provides authority for the Corps of Engineers to assist the States, local governments, and other non-Federal entities in the preparation of comprehensive plans for the development, utilization, and conservation of water and related land resources.

Section 208 of the WRDA of 1992 amended the WRDA of 1974 to authorize the Corps to partner with Native American Tribes in addition to State and local governments.

Funding

The Planning Assistance to States (PAS) Program is funded annually by Congress. Federal allotments for each State or Tribe from the nation-wide appropriation are limited to \$2,000,000 annually, but typically are much less. Individual studies, of which there may be more than one per State or Tribe per year, generally cost \$25,000 to \$200,000.

These studies are cost shared on a 50 percent Federal-50 percent non-Federal basis. Up to 100% of the non-Federal share may be provided by in-kind services.



September 2012

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Program Development

Needed planning assistance is determined by the individual States and Tribes. Every year, each State and Indian Tribe can provide the Corps of Engineers its request for studies under the program, and the Corps then accommodates as many studies as possible within the funding allotment. Typical studies are only planning level of detail; they do not include detailed design for project construction.

Studies generally involve the analysis of existing data for planning purposes using standard engineering techniques, although some data collection is often necessary. Most studies become the basis for State or Tribal and local planning decisions. To assist in expediting a request for Planning Assistance to States activities, a sample letter is included in this brochure.

Typical Studies

The program can encompass many types of studies dealing with water resources issues. Types of studies conducted in recent years under the program include the following:



- Water Supply and Demand Studies
- Hydropower Studies
- Water Quality Studies
- Environmental Conservation/Restoration Studies
- Wetlands Evaluation Studies
- Dam Safety/Failure Studies
- Flood Damage Reduction Studies
- Flood Plain Management Studies
- Erosion Studies
- Coastal Zone Management/Protection Studies
- Harbor/Port Studies
- Community Relocation Studies
- Natural Disaster Planning Studies



How to Request Assistance

State, local government, and Tribal officials who are interested in obtaining planning assistance under this program may contact the Alaska District's PAS Coordinator at the following address: U.S. Army Corps of Engineers, Alaska District, P.O. Box 6898, Joint Base Elmendorf-Richardson, AK 99506-0898

