

USACE/POD/POA Commander's Critical Information Requirements/Serious Incident Reporting

Immediate notification to the Chief and DCG by MSC CDR using DLL-HQ-CCIR-CAT1. Formal Report through ENGLink

U1 - Death of a USACE Soldier or DA Civilian due to enemy actions in a combat environment.

U2 - Very serious injury (Non-work related) or death of USACE Soldier or DA Civilian.

U3 - Imminent threat to USACE personnel, facilities or structures or the significant disruption of a USACE project due to criminal or hostile actions.

Immediate notification to the Chief and DCG; formal report through SARC to AOC, DA G1 PCC.

U4 - Reports of sexual harassment and sexual assault allegations against Commanders (O5 or above CDR) and SARCs, as well as those where there are numerous reports of sexual assault from a single unit, and those likely to draw high media attention is likely.

Immediate notification to the Chief and DCG by MSC CDR using "DLL-HQ-CCIR-CAT1". Formal Report through ENGLink

U5 - Death, injury, or attempted injury of a USACE Soldier or DA Civilian due to suspected self-action.

U6 - USACE Soldier or DA Civilian reported missing, taken hostage, captured, confirmed discovery, rescue, or release.

U7 - Hospitalization of USACE Personnel due to combat actions; very serious work-related accident to USACE personnel resulting in an amputation, loss of an eye, paralysis, critical condition, discovery of life-threatening illness or the hospitalization of 1+ USACE personnel due to work related accident.

U8 - Cost or schedule increase on a USACE Project that exceeds project contingency / float.

U9 - Incident involving USACE Resulting in significant positive or negative national media attention.

U10 - Waterway closure, openings, or restrictions that directly impact waterway commerce, traffic, or USACE projects.

U11 - Contractor fatality, contractor kidnapping, very serious work-related accident to contractor personnel resulting in an amputation, loss of an eye, paralysis, critical condition, discovery of life-threatening illness or the hospitalization of 1+ USACE personnel due to work related accident while performing duties associated with USACE.

U12 - Mission Degradation. Event or circumstance causing significant operational detriment and inability to perform critical mission or project or deployment.

U13 - National Level Leadership Visit. POTUS/FLOTUS, VPOTUS/SLOTUS, SD, DSD and CJCS. US Government Secretary or undersecretary, Foreign Dignitaries in the same position as aforementioned, Ambassadors, COVDEL, CODEL, other service 4-star or above equivalent visit to a USACE Office/Project site.

U14 - Confirmed loss or suspected of sensitive items, classified material, or classified spillage. (limited Distribution)

U15 - Other. Event specific Commander nominated CCIR's deemed to be of significance to the USACE Commanding General.

Immediate notification to the DCG by MSC CDR using "DLL-HQ-CCIR-CAT2" distro list; formal report through ENGLink to UOC for further dissemination.

U16 - Confirmed or suspected major network attack or compromise significantly impacting USACE operations or the loss of a major USACE IT system (i.e. SIPR, CEFMS, P2, etc.). (Limited Distribution).

U17 - Execution of HQ USACE Continuity of Operations Plan (COOP), directed change in Force Protection Condition (FPCON), or change in Continuity of Government Condition (COGCON).

Notification to the UOC using "DLL-HQ-CCIR-CAT3" distro list; formal report through ENGLink to UOC. Submit formal report through ENGLink to UOC for further dissemination.

U18 - FEMA/PL 84-99 Event. Receipt of initial FEMA mission assignment or release of PL 84-99 funds.

U19 - Delay of greater than 24 hours of a USACE unit deployment/redeployment (FFE teams and 249th EN BN)

U20 - Class A or B aviation mishap involving USACE aircraft (owned or contracted), including UAS.

U21 - Receipt of a Combatant CDR-approved Request for Forces (RFF) or Army Commander approved Request for Assistance (RFA) from HQDA G-3/5/7 of a USACE capability.

U22 - Planned or active protests / demonstration at USACE facilities or sites.

U23 - Observed unlawful operation of Unmanned Aircraft Systems (UAS) on USACE project lands.

U24 - Theft, suspected theft, attempted theft, loss or unaccounted arms, ammunitions, and explosives (AA&E) of any type or caliber; any fragmentation, concussion, or high explosive grenade; or any explosive (e.g. C-4)

U25 - Theft, suspected theft, attempted theft, loss, or unaccounted tactical/combat vehicle.

As of 18 Jul 2022

USACE/POD/POA Commander's Critical Information Requirements/Serious Incident Reporting

Report Immediately to CDR/DEP CDR

- D1-** Death of USACE team member (Military, Civilian, Contractor), or any deaths occurring on POD property or projects. (USACE 1, 2 and 11 (CAT 1))
- D2-** Hospitalization of USACE team member (Military, Civilian, and Contractor) due to a serious illness, serious injury, non-work related and work-related accident. (USACE 2, 7 and 11 (CAT 1))
- D3-** Threats or events directed against any USACE team member (Soldier, Civilian, or Contractor) or against USACE projects or properties; changes in threat assessment, force protection, or health protection conditions that increase operational risks to POD activities and projects. (USACE 3 (CAT 1))
- D4-** Reports of sexual harassment and sexual assault. Allegations will be made directly to the *Sexual Assault Response Coordinator (SARC)*. Formal reports will be made through the SARC to AOC, DA G1 PCC. (USACE 4 (CAT 1))
- D5-** Death, injury, or attempted injury of a USACE Soldier or DA Civilian due to suspected self-action. (USACE 5 (CAT 1))
- D6-** Any report of POD Military or DoD Civilian Employees that have been identified as missing for more than 24 hours. (USACE 6 (CAT 1))
- D7-** Cost or schedule increase on a USACE project that exceeds project contingency/float. (USACE 8 (CAT 1))
- D8-** Actual or potentially adverse or unfavorable media representation due to serious incidents, accidents, or misconduct. (USACE 9 (CAT 1))
- D9-** Disaster Threats: Adverse weather conditions or other natural disasters that threaten or cause damage to POD facilities or have potential Emergency Support Functions #3 (ESF #3), PL84-99, or Civil/Works Navigation involvement, closures of Harbors or restriction that would directly impact waterway commerce and/or traffic. (USACE 10 (CAT 1), USACE 18 (CAT 3))
- D10-** Mission Degradation. Event or circumstance causing significant operational detriment and in ability to perform critical POD mission or project. (USACE 12 (CAT 1))
- D11-** National Level Leadership Visit. POTUS/FLOTUS, VPOTUS/SLOTUS, SD, DSD, and CJCS, US Government Secretary or undersecretary, Foreign Dignitaries in the same position as aforementioned, Ambassadors, GOVDEL, CODEL, other service 4-Star or above equivalent visit to a USACE office or project site. This CCIR has specific reporting requirements: If the visits are from POTUS/FLOTUS, VPOTUS/SLOTUS, Secretary of Defense, Deputy Secretary of Defense, or Chairman of the Joint Chiefs of Staff, Commanders/Directors will report directly to the CG and DCG. (USACE 13 (CAT 1))
- D12-** Confirmed loss of sensitive items, classified material, or classified spillage. (Limited Distribution). (USACE 14 (CAT 1))
- D13-** Any other incident determined to be of immediate concern to the Commander based on the nature, gravity, or potential for adverse publicity or consequences. (USACE 15 (CAT 1))

Notification within 24 hours or next business day

- D14-** Confirmed or suspected major network attack or compromise significantly impacting USACE operations or the loss of a major USACE IT system (i.e., CEFMS, P2, etc.). (USACE 16 (CAT 2))
- D15-** Execution of POD USACE Continuity of Operations Plans (COOP), directed change in Force Protection Condition (FPCON), or change in Continuity of Government Condition (COGCON). (USACE 17 (CAT 2))
- D16-** Delay of greater than 24 hours of a USACE unit deployment/redeployment in support of POD (e.g., 62nd FEST and 249th EN BN). (USACE 19 (CAT 3))

- D17-** Receipt of a Combatant CDR-approved Request for Forces (RFF) or Army Commander approved Request for Assistance (RFA) from HQDA G-3/5/7 of a USACE capability. (USACE 21 (CAT 3))
- D18-** Planned or active protest/demonstrations at USACE facilities or sites. (USACE 21 (CAT 3))
- D19-** Observed unlawful operations of Unmanned Aircraft Systems (UAS) on USACE project lands. Mishaps involving USACE-owned and operated UAS. (USACE 23 (CAT 3))
- D20-** Theft, suspected theft, attempted theft, loss, or unaccounted arms, ammunition, and explosives (AA&E) of any type or caliber; any fragmentation, concussion, or high explosive grenade; or any explosive (E.G., C-4). (USACE 24 (CAT 3))
- D21-** (POD Unique) Loss, theft, or willful destruction of POD property, or contractor property on POD project sites estimated to exceed \$200,000.
- D22-** (POD Unique) (PODSIR) The death of any (POD) employee's immediate family member.
- D23-** (POD Unique) Stakeholder Concerns: Notification of dissatisfaction from member of Congress/Congressional Staff, General Officer, retired General Officers and General Officer equivalents, or other major stakeholders.
- D24-** (POD Unique) Chain of Command Request: Requests from Chief of Engineers, Deputy Commanding Generals (DCGs), Director, Civil Works (DCW), or Assistant Secretary of the Army Civil Works (ASACW).
- D25-** (POD Unique) Any crime or criminal allegation committed by or against USACE personnel in the course of their duties or while on or on USACE properties. However off-duty conduct, though reportable through security channels IAW AR 380-67, will rest with the discretion of the Commander.
- D26-** (POD Unique) Breach of integrity or Equal Employment Opportunity (EEO) complaint against Supervisor or Uniformed Officer or Non-Commissioned Officer.
- D27-** (POD Unique) Cancellation, delay, and/or inadequate resourcing of USACE projects that have an adverse impact on security and/or mission accomplishment.
- D28-** (POD Unique) Violence, hate speech, or discrimination against or by a USACE POD team member (Soldier, Civilian, or Contractor) because of race, color, religion, sex, national origin, or sexual orientation.

As of 11 April 2022

USACE/POD/POA Commander's Critical Information Requirements/Serious Incident Reporting

CEPOA Report Immediately to CDR/DEP CDR

A1 - (SIR) Death of USACE team member (Military, Civilian, Contractor), or any deaths occurring on POA property. Hospitalization of USACE team member (Military, Civilian, and Contractor) due to a serious illness, serious injury or work-related accident.

Death, injury, or attempted injury of a USACE Soldier or DA Civilian due to suspected self-action will be a Formal Report through ENLINK to the UOC. Any report of POA Military or DoD Civilian Employees that have been identified as missing for more than 24 hours. **(USACE 1,2,5,7, 11/POD 1,2,3,5,22)**

A2 - (SIR) Loss or improper handling/storage of classified material or Communication Security (COMSEC) items; loss of sensitive items or information; loss or compromise of Personnel Identifiable Information (PII); unauthorized modifications./hacking of USACE websites. (CEFMS, SIPR, P2 etc.) Confirmed or suspected major network attack or compromise significantly impacting USACE operations or the loss of a major USACE IT system (i.e., CEFMS, P2, etc.) will have Limited Distribution and reported the ENLINK to the UOC. **(USACE 14 / POD 12)**

A3 - Threats or events directed against any USACE team member (Soldier, Civilian or Contractor) or against USACE projects or properties; changes in threat assessment or force protection conditions that increase operational risks to POD activities and projects. Loss, theft, or willful destruction of POA property, or contractor property on POA project sites estimated to exceed \$200,000. **(USACE 1,3, / POD 3,)**

A4 - Reports of sexual harassment and sexual assault allegations are made directly to the Sexual Assault Response Coordinator (SARC). **(USACE 4 / POD 4)**

A5 - Execution of POA Continuity of Operations Plans (COOP), directed change in Force Protection Condition (FPCON), or change in Continuity of Government Condition (COGCON) and reported through ENLINK to the UOC. **(USACE 17 / POD 15)**

A6 - Mission Degradation: Event or circumstance causing significant operational detriment and inability to perform critical USACE mission or project and an adverse impact on security. Failure to meet a critical tasking or supported Military Commander's Engineer support requirement. **(USACE 12 / POD 10)**

A7—Actual or potentially adverse or unfavorable media representation due to serious incidents, accidents, or misconduct. **(USACE 9 / POD 8)**

A8 – Disaster Threats: Adverse weather conditions or other natural disasters that threaten or cause damage to POA facilities or have potential Emergency Support Functions #3 (ESF #3), PL84-99, or Civil/Works Navigation involvement. **(USACE 13,15 / POD 9)**

Commander's Engineer support requirement. **(USACE 12 / POD 10)**

A9— National Level Leadership Visit. POTUS/FLOTUS, VPOTUS/SLOTUS, SD, DSD, and CJCS, US Government Secretary or Undersecretary, Foreign Dignitaries in the same position as aforementioned, Ambassadors, GOVDEL, CODEL, other service 4-Star or above equivalent visit to a USACE office or project site. This CCIR has specific reporting requirements: **(USACE 13/ POD 11)**

A10 – Any other incident determined to be of immediate concern to the District Commander based on the nature, gravity, or potential for adverse publicity or consequences. **(USACE 15 / POD 13)**

Notification within 24 hours or next business day

A11 - The death or serious injury of any POA employee's immediate family member. **(POD 22)**

A12 - Delay of greater than 24 hours of a USACE unit deployment /redeployment in support of POD (62nd FST). **(USACE 19 / POD 16)**

A13 - Stakeholder Concerns: Notification of dissatisfaction from member of Congress/Congressional Staff, General Officer, retired General Officers and General Officer equivalents, or other major stakeholders. **(POD 23)**

A14 - Chain of Command Request: Requests from Chief of Engineers, Deputy Commanding Generals (DCGs), Director, Civil Works (DCW), or Assistant Secretary of the Army Civil Works (ASACW). (No SIR Required). **(POD 24)**

A15 – Any crime or criminal allegation committed by or against POA personnel during their duties or while or on USACE properties. **(POD 25)**

A16 – Breach of integrity or Equal Employment Opportunity (EEO) complaint against Supervisor or Uniformed Officer or Non-Commissioned Officer. (No SIR required) **(POD 26)**

As of 18 Jul 2022

USACE/POD/POA Commander's Critical Information Requirements/Serious Incident Reporting